

MONTHLY MEETING MINUTES

Wednesday, November 15, 2023

6:00 P.M.

MITCS Building - Cafeteria

1. Meeting was called to order at 6:00 pm by Ms. Maria Corradi, Board Chair
2. Corradi led all in the Pledge of Allegiance
3. ROLL CALL – (*Golden, until secretary vacancy filled*)

Ms. Maria Corradi	PRESENT
Mrs. Brittney Golden	PRESENT
Ms. Cassandra Kirkland	PRESENT
Mr. Will Leavell	PRESENT
Mr. Lou Naccarato	PRESENT
Mrs. Joy Tanner	PRESENT
Mr. Bob Zahn	PRESENT

ADMINISTRATION ATTENDING: Terrence Smith, CEO; David Krakoff, Principal & Head of School; Dana Corradi, Director of Enrollment, Diversity, and Inclusion.

There were no other guests or members of the community at the meeting.

4. Motion was made by Golden to approve the Consent Agenda, which included the following:
 - a. Minutes of the August Monthly Meeting
 - b. Agenda for Today's Meeting
 - c. Committee Recaps (any actionable items will be voted on during Committee Reports)

Second by Naccarato. All in favor.

5. There was no PUBLIC COMMENT.

6. COLLABORATIVE ADMINISTRATIVE LEADERSHIP REPORT:

a. CEO REPORT – *Smith*

i. Personnel - Ratification of new hires

1. Motion to approve Bill Matthews as an Aviation Teacher at a salary of \$67,000 made by Corradi. Second by Naccarato. All in favor.

ii. Finances

1. A donation of \$30,000 from the Bond Corporation will be coming at the end of the month. Thanks to them for remembering us as part of Giving Tuesday.

iii. Grants

1. Submitted application for 21st Century Grant for summer and afterschool programs. We asked for \$571,000 and will find out in February if we will receive it.

b. PRINCIPAL & HEAD OF SCHOOL- *Krakoff*

i. Teaching and Learning

1. Report cards were sent home for the first nine weeks.
2. Parent/Teacher conferences to be held on Monday, November 20th from 3:30 p.m. - 6:00 p.m.
3. Honor Roll Celebration to be held on Friday, November 17th. 40% of MITCS students earned placement on the Honor Roll for the first nine weeks.
4. Academic Growth parties to be scheduled based on report card and IXL data.
5. Leadership 12 Celebration to be held in December. Selected students and their parents/families will be invited.
6. Personal Learning Time (PLT) progression – PLT periods being used for academic interventions, PLTs, small group tutoring and electives. More electives are being planned.
7. Student discipline data summary was reviewed. There have been 113 processed this year with the bulk in October.

ii. Security

1. Radios were purchased for every classroom at \$25 each.
2. Active Threat Drill training for staff and students was delivered on Monday, November 13th. Active Threat Drill will be held on Wednesday, November 15th.

c. DIVERSITY AND RECRUITMENT REPORT – *Corradi*

i. Marketing

1. Open House to be rescheduled for January.
2. Coffee with CEO has launched. The first was held at Café Kolache and 2 parents attended.

ii. Enrollment and Withdrawals

1. Enrollment sits at 125 as of today's meeting.
2. There were 7 withdrawals since the last meeting, and one of those was an expulsion.
3. Six new enrollments since our last meeting.

7. COMMITTEE REPORTS

a. Executive Committee – *Corradi* – there was no report.

b. Finance & Facilities Committee – *Leavell*

- i. Motion to approve the month's expenses and invoices was made by Leavell. Second by Golden. All in favor.

- c. Academic Assessment & Curriculum – *Naccarato*- there was no report.
- d. Personnel Committee Report – *Corradi*- there was no report.
- e. Public Relations & Media Committee Report – *Golden*- there was no report.
- f. Legal Report – *Shuber*- there was no report.
- g. Ad Hoc Committees: Golden will spearhead a Bylaws review committee, along with Zahn and Corradi.

8. BOARD EXECUTIVE SESSION

- a. The Board entered into an Executive Session prior to the meeting, at 5:30 pm. Motion to enter into session was made by Corradi, seconded by Leavell and all were in favor.
- b. Discussion centered on committees, and which board members will be serving on each.
- c. Motion to end executive session was made by Golden, seconded by Zahn and all were in favor. Executive session ended at 5:47 pm.

9. OLD BUSINESS

- a. A motion to approve the Adoption of Nepotism Policy as presented was made by Golden. Seconded by Naccarato. All in favor, except for Tanner, who abstained since she was not at the last meeting.

10. NEW BUSINESS

- a. Zahn began a discussion about Tristan Houser, our school resource officer, and any liabilities surrounding that position. We are going to ask our legal representative to potentially come in December to help clarify his title and make sure that we are covered correctly with all of our liability. CEO Smith said that he also plans to work with the Midland Police to create a new MOU with the school since is now protected by an armed officer. We also have signage outside the building that lets people know that he is armed. Also, a brief discussion about the certifications and clearances he has and those are kept on file in the office.
- b. Zahn also asked for some clarification about our enrollment standards and the criteria for acceptance. CEO smith explained how a public charter school works and how it is different from other charter schools, public schools, private schools, etc. A brief discussion followed surrounding that as well as when we get student enrollment records.

11. There was nothing for the Good of the Order.

12. Future Meeting Dates: and December 13th; Location MITCS Building – Cafeteria. Public Meeting at 6:00pm.

2024 Meeting Schedule: January 17, February 21, March 20, April 17, May 15, June 19, July 17, August 21, September 18, October 16, November 20, December 11th (this is a week earlier due to holiday).

13. Motion to adjourn the meeting was made at 7:03 pm by Corradi. Second by Golden. All in favor.