

MONTHLY MEETING MINUTES

Wednesday, October 18th, 2023

6:00 P.M.

MITCS Building - Cafeteria

1. Meeting was called to order at 6:00 pm by Ms. Maria Corradi, Board Chair

2. PLEDGE OF ALLEGIANCE – Corradi

3. ROLL CALL – Golden

Ms. Maria Corradi PRESENT

Mrs. Brittney Golden PRESENT

Mr. Will Leavell PRESENT

Mr. Lou Naccarato PRESENT

Mrs. Joy Tanner ABSENT

ADMINISTRATION ATTENDING: Terrence Smith CEO, David Krakoff Principal & Head of School, Dana Corradi Director of Enrollment, Diversity, and Inclusion

NON-BOARD MEMBERS ATTENDING: Jordan Shuber, DMKC&G

There were no other guests or members of the public.

4. Motion was made by Golden to approve the Consent Agenda, which included the following:
- a. Minutes of the August Monthly Meeting
 - b. Agenda for Today's Meeting
 - c. Committee Recaps (any actionable items will be voted on during Committee Reports)

Second by Leavell. All in favor.

5. There was no PUBLIC COMMENT.

6. 2 new Board Members were sworn in: Cassandra Kirkland and Bob Zahn. Their oath was administered by Jordan Shuber. Welcome to both!

7. NEPOTISM POLICY: Mr. Suber provided documents to the board which included two options: one with exceptions/ waiver and one that was totally prohibitive. The board discussed and was in favor of the first option. A motion was made by Golden to accept the policy that included exceptions, was seconded by Naccarato and all were in favor. The details of that policy will be made available at the next meeting so the public can comment and then the policy can be adopted in November during old business.

8. COLLABORATIVE ADMINISTRATIVE LEADERSHIP REPORT:

a. CEO REPORT – *Smith*

i. Personnel - Ratification of new hires

1. Motion to approve hiring of Sierra Hans as a Nursing teacher a salary of \$67,000 made by Naccarato. Second by Kirkland. All in favor.
2. Motion to approve hiring of Shauna Smith as an English teacher at a salary range of \$60,000 by Golden. Second by Corradi. All in favor.
3. Reviewed the separation agreement with CSI Corporate Services and investigators LLC. It will take effect October 31, 2023. We will have to make a payment totaling \$4700 to compensate them for the early termination of our agreement. On November 1, 2023, Tristan Hauser becomes our employee. The PCCD grant will pay for his salary and opens us up to other potential grants for security. Golden made the motion to approve the CSI separation agreement. Seconded by Corradi all were in favor, except Zahn, who abstained.

ii. Discussion around the cost to get a welding program started, which we anticipate costing \$180,000. Zahn will speak with the Fitters Union about getting involved and possibly discussing naming rights.

iii. CEO Smith will be starting a new program on October 30th called Coffee with the CEO at Café Kolache, from 6 to 7 am, so parents can meet him and talk.

iv. Donations

1. 3 were received supporting the fund set up to honor past Board members Jerry Hodge and Paul Pennington from Quentin Riegel of the National Association of Manufacturers, Ms. Nina Hawkins of Baltimore, MD, and Ms. Marcie Cox of Jonesboro, TN.
2. Contribution from National Gypsum Company. Trey Jackson informed us that we will be receiving a gift for them for their day of giving in November. Amount TBD.

v. Grants

1. The 21st century grant application is in process and would include funding to be given to MIT, Lincoln Park, and Midland Schools. Students from all those schools can collaborate including things like STEM, tutoring, physical fitness, etc.

vi. BVIU

1. We will get \$25,759.33 as part of the individuals with disability act allocation. This goes towards any cost associated with special education and supportive services.

b. PRINCIPAL & HEAD OF SCHOOL- *Krakoff*

- i. CEO Smith attended the PA Coalition of Public Charter Schools Conference and he and Principal Krakoff (who zoomed in) were invited to do a presentation and it went very well!
 - ii. Congratulations again on MIT being certified a High-Quality Charter School! We are all so proud of this accomplishment, especially with it only being our second year in existence!
 - iii. IXL Implementation- will allow every student to have a math and reading assessment. This system will give a license to students to use the system and will help our special education population – which is about 33% of all our students.
 - iv. Student Discipline - Principal Krakoff visited the homes of students who have been truant and then presented data around attendance and discipline issues. Attendance is running around 90%.
 - v. Field Trips - Golden made a motion to approve the field trip to the Convention Center on November 17th and the Career Link job Fair on October 26th. Second was made by Naccarato and all were in favor.
- c. DIVERSITY AND RECRUITMENT REPORT – *Corradi*
- i. Enrollment sits at 127. There was only 1 withdrawal, and that was by a student to evade expulsion.
 - ii. Corradi provided a handout that gave a breakdown of how many students were in each grade and each pathway.
 - iii. There will be an open house this fall, date TBA. Dana attended the Economy Boro community day. 2 students are dual enrolled with CCBC.

9. COMMITTEE REPORTS

- a. Executive Committee – Corradi. We will have an executive session before our November 15th meeting to discuss committee assignments/ leads/ etc.
- b. Finance & Facilities Committee – Leavell
 - i. Financial Statements and accounts payable items – motion to approve the months expenses and invoices was made by Leavell. Seconded by Corradi. All in favor.
- c. Academic Assessment & Curriculum – Naccarato – had no report.
- d. Personnel Committee Report – Corradi- has no report, but shared how nice it is to have a full board again!
- e. Public Relations & Media Committee Report – Golden- had no report.
- f. Legal Report – Shuber – had no report, as we discussed the Nepotism Policy earlier in the meeting.
- g. Ad Hoc Committees: (to meet as needed)
 - i. Golden will gather a committee for a review of the bylaws this winter. Potential bylaw changes will be brought forward in the spring.

10. Board Executive Session – was not needed.

11. There was no Old Business.

12. There was no New Business. Zahn circled back on our discussion about Tristan Hauser and noted that we need to make sure we have copies of all his training and pertinent paperwork.

13. Good Of the Order: Happy Birthday to Lou Naccarato, who celebrated on October 4th.

14. Next Meeting (s): November 15th, and December 13th (this is a week earlier than usual – due to holiday). Location MITCS Building – Cafeteria. Public Meeting at 6:00pm.

2024 Meeting Schedule: January 17, February 21, March 20, April 17, May 15, June 19, July 17, August 21, September 18, October 16, November 20, December 11th (this is a week earlier due to holiday).

15. Motion to adjourn the meeting was made at 7:1 pm by Corradi. Seconded by Golden. All in favor.