



MONTHLY MEETING MINUTES

Wednesday, April 17, 2024

6:00 P.M. MITCS Building - Cafeteria

1. The meeting was called to order at 6:00 pm by Ms. Maria Corradi, Board Chair.
2. Corradi led all in the Pledge of Allegiance
3. ROLL CALL – *(Golden, until secretary vacancy filled)*

Ms. Maria Corradi	PRESENT
Mrs. Brittney Golden	PRESENT
Ms. Cassandra Kirkland	PRESENT
Mr. Will Leavell	PRESENT
Mr. Lou Naccarato	PRESENT
Mrs. Joy Tanner	PRESENT
Mr. Bob Zahn	PRESENT

ADMINISTRATION ATTENDING: Terrence Smith, CEO; David Krakoff, Principal & Head of School; Dana Corradi, Director of Enrollment, Diversity, and Inclusion; Tristian Houser, School Resource Officer.

There were no other guests or members of the community at the meeting.

4. Motion was made by Corradi to approve the Consent Agenda, which included the following:
 - a. Minutes of the March Monthly Meeting
 - b. Agenda for Today's Meeting
 - c. Committee Recaps (any actionable items will be voted on during Committee Reports).

Second by Naccarato. All in favor.

5. There was no PUBLIC COMMENT.

6. COLLABORATIVE ADMINISTRATIVE LEADERSHIP REPORT:

a. CEO REPORT – *Smith*

i. Human Resources

1. New Hires:

- a. A motion was made by Golden to ratify the hiring, as was voted on by the board, in a special meeting, of Pavan Paravasthu as a Gaming & Coding teacher at a salary of \$70,000. Second by Naccarato, all were in favor.
- b. A motion was made by Corradi to hire La'Shawna McHenry as a director of the 21st Century Program at a salary of \$60,000. Second by Tanner, all were in favor.
 - i. Ms. McHenry will begin July 1st and has previously worked for Provident Charter School. Her salary is being paid by the 21st Century grant we received. More info on grant below. The grant allows for her salary to be up to 15%, but we are starting her salary at 12% so we have room to advance it over the 5 years.

2. Additional Staff:

- a. A motion was made by Golden to approve the hiring of an additional math teacher position for the 2024-2025 school year. Second by Corradi, all were in favor.
- b. A motion was made by Golden to approve the hiring of an additional history teacher position for the 2024-2025 school year. Second by Leavell, all were in favor.
- c. The board tabled the potential hiring of a food service director position for the 2024-2025 school year. Smith will evaluate if this should be full time or part time and we may revisit a potential vote in May.

ii. PDE

1. A motion was made by Golden to approve the PDE application of the Charter School Lease Reimbursement Program. We will pay Lincoln Park \$49,586.22 (for services they helped us cover) and then PDE will reimburse us. Seconded by Corradi, all were in favor.

iii. Grants:

1. We received the 21st Century Grant! Which is a value of \$2.5 million. The grant begins the 24-25 school year and will cover morning and afternoon enrichment. We will receive \$509,600 per year, over 5 years. The funds can be used for summer school this year though. While can not spend the total funds until September 16th, we can get approval to spend 25% in advance.
2. Application for PCCD Safety and Security Grant was done. It includes training for Houser, as well as school safety & security upgrades.

b. PRINCIPAL & HEAD OF SCHOOL- *Krakoff*

i. Teaching and Learning

1. Third quarter report cards were released. 42% were A's; 22% were B's; 16% were C's; 19% were D's and F's.
2. ASVAB testing was completed on April 11th. Another will be given on May 14th. This helps with those students entering the military. It will also be a pathway to graduation for the state and be used if students do not pass the Keystones.
3. Keystone Tests will be administered May 16th-21st.
4. NOCTI testing for carpentry and nursing assistant to be held May 9th and 10th. These are certification exams.
5. Motion to approve 2 Field Trips was made by Corradi, seconded by Naccarato and all were in favor. The trips are:
 - a. To PGT on May 9th
 - b. To Prevention Network on April 25th.
6. SAP (Student Assistance Program) update was given. Every school has a team that is state certified, and each school helps students who have been identified as needing intervention for a variety of issues. The Team meets weekly and discussed the interventions needed.
7. SRO data was presented for March and April. There were 44 total visits, 31 counseling sessions, 9 investigations, 7 restorative circles. There was enhancement to the ISS system and Houser serves as staff check-in for 3 students.
8. Social Emotional Coach data was presented for February and March. In February there were 667 individual counseling sessions and in March there were 42. Starting soon will be small group counseling and classroom lessons on SEL.
9. Student Discipline update was given for the year. For each month we had the following events: September -31, October – 57, November – 21, December -12, January-3, February – 18, March 19, April – 23. In March and April, we had 3 fights, 2 incidents with vaping and one with marijuana. There was a brief discussion about what suspension looks like. It is almost always in school suspension, and involves meetings, a research project and some type of restorative action. This creates very few repeat offenders.

c. DIVERSITY AND RECRUITMENT REPORT – *Corradi*

i. Marketing

1. Open House for prospective students was held on April 4th from 3:30 to 6 pm. 7 families attended.
2. Open House for local businesses has been delayed.
3. MITCS had a table at the Beaver Area Jaycees Spring Craft Festival at Beaver Valley Mall on March 23rd. Day was good and we had a good location. 1 application was already returned.
4. Planning underway for website enrollment enhancements will include the ability to schedule virtual meetings with Dana.
5. Planning is underway for an Open House in June, date is TBD.
6. Planning underway for Summer Camps. The Pathways teachers will each present a segment and date is TBD,

ii. Enrollment and withdrawals

1. Current enrollment stands at 123.
2. 4 Withdrawals – 2 went back to the districts, 1 went to virtual school and 1 moved.
3. No new Enrollments since heading toward end of year. 1 in the Pipeline. Working on the Pipeline for next year.
4. D. Corradi has a webinar this week with Schoola to continue working with them. The program includes a CRM System.
5. Graduation is June 7th at 6 pm, in the Blackbox Theatre at Lincoln Park. We will have 9 grads and our guest speaker is Dorin Dickenson.

7. COMMITTEE REPORTS

- a. Executive Committee – *Corradi*– there was no report.
- b. Finance & Facilities Committee – *Leavell*
 - i. Motion to approve the month's expenses and invoices was made by Leavell. Second by Golden, all in favor.
- c. Academic Assessment & Curriculum – *Naccarato*- there was no report.
- d. Personnel Committee Report – *Corradi*- there was no report.
- e. Public Relations & Media Committee Report – *Golden*- there was no report.
- f. Legal Report – *Shuber*- there was no report.
- g. Ad Hoc Committees: Golden will spearhead a Bylaws review committee, along with Zahn and Corradi. First meeting to be scheduled this summer.

8. There was no BOARD EXECUTIVE SESSION.

9. There was no OLD BUSINESS

10. There was no NEW BUSINESS

11. Good of the Order: Happy Birthday on May 1st to Bob Zahn!

12. Future Meeting Dates: June 19, 2024. Location MITCS Building – Cafeteria. Public Meeting at 6:00pm. **2024 Future Meeting Schedule:** July 17, August 21, September 18, October 16, November 20, December 11th (this is a week earlier due to holiday).

13. Motion to adjourn the meeting was made at 6:57 pm by Corradi. Second by Tanner, all in favor.

NOTE:

A special meeting was held April 4th to discuss personnel matters, as reflected in these minutes.