



## MONTHLY MEETING MINUTES

Wednesday, March 20, 2024

6:00 P.M. MITCS Building - Cafeteria

1. The meeting was called to order at 6: 03 pm by Ms. Maria Corradi, Board Chair.
2. Corradi led all in the Pledge of Allegiance.
3. ROLL CALL – *(Golden, until secretary vacancy filled)*

Ms. Maria Corradi	PRESENT
Mrs. Brittney Golden	PRESENT
Ms. Cassandra Kirkland	PRESENT
Mr. Will Leavell	ABSENT
Mr. Lou Naccarato	PRESENT
Mrs. Joy Tanner	ABSENT
Mr. Bob Zahn	ABSENT

With the majority of board members in attendance, quorum was reached.

ADMINISTRATION ATTENDING: Terrence Smith, CEO; David Krakoff, Principal & Head of School; Dana Corradi, Director of Enrollment, Diversity, and Inclusion.

GUESTS ATTENDING: Cheryl Johnson-Watts, from the PA Coalition of Charter Schools, and Timmi-Jo Pashuta, the new special ed. teacher. Welcome!

4. Motion was made by Corradi to approve the Consent Agenda, which included the following:
  - a. Minutes of the February Monthly Meeting
  - b. Agenda for Today's Meeting
  - c. Committee Recaps (any actionable items will be voted on during Committee Reports)

Second by Golden. All in favor.

5. PUBLIC COMMENT included a brief address by both guests, who were both happy to be in attendance. Johnson-Watts spoke about the upcoming Fall PCPCS Conference (October 8-10) and urged the Board members to attend, who could. Because the school is an award recipient, we would receive coverage for rooms, some meals, fees, and taxes.

## 6. COLLABORATIVE ADMINISTRATIVE LEADERSHIP REPORT:

### a. CEO REPORT – *Smith*

#### i. Human Resources

##### 1. New Hire:

- a. A motion was made by Golden to ratify the hiring, as was voted on by the board, via email vote, of Kim Smolka as an Aviation teacher at a salary of \$60,000. Second by Corradi and all were in favor.

##### 2. Terminations:

- a. A motion was made by Naccarato to ratify the termination of Cameron Bigi. Mr. Bigi was terminated by administration on 2/27/24. Second by Kirkland, and all were in favor.

#### ii. Contracts:

1. A motion was made by Corradi to terminate the current contracts with the following, via a notice letter:

- a. Hope Learning Center.
- b. Creative LLC.

Seconded by Naccarato and all were in favor.

2. A motion was made by Corradi to approve contracts with the following, pending legal review by our solicitor:

- a. Keystone Solutions
- b. Associated Occupational Therapist (AOT)
- c. Text Help, Read and Write System

Seconded by Naccarato and all were in favor.

### b. PRINCIPAL & HEAD OF SCHOOL- *Krakoff*

#### i. Teaching and Learning

1. WIN (What I Need) Wednesdays began in February to support implementation of MTSS system and student clubs. There is a 90-minute block (45 for IXL and forty-five for clubs) and then the rest of the day's classes are shortened. All Staff and Faculty oversee a group and the IXL provides data on how to best align the students, so they can receive the help they may need with math or reading.
2. An update was given on Morning Routine Changes and how the Professional learning system has expanded. It is going very well, and the teachers take turns being in the cafeteria with the students, and the rest then have time to meet with the principal or have planning time.
3. Motion to approve the Forensics Field Trip to CCBC on March 22<sup>nd</sup> from 9 am to 2 pm was made by Corradi. Seconded by Kirkland and all were in favor.
4. Student Discipline Summary was given and Krakoff explained more about how in-school suspension works and the restorative projects the student must do during that time.
5. Nursing students drew blood, and thanks to the staff for volunteering.
6. Carpentry students continue home construction, and the project is going very well. The foundation is down, walls are up, and students are working in teams for the build.
7. Forensics students held a mock trial, and it went very well. Golden suggested they participate in the County one and will work to get the contact information for that.

c. DIVERSITY AND RECRUITMENT REPORT – *Corradi*

i. Marketing

1. Open House for prospective students is schedule for April 4<sup>th</sup> from 3:30 to 6 pm.
2. Open House for local businesses scheduled for April 18<sup>th</sup> from 12 to 5 pm to foster partnerships that could include job shadowing, internships, MITCS visits, and financial arrangements.
3. MITCS will have a table at the Beaver Area Jaycees Spring Craft Festival at Beaver Valley Mall this Saturday, from 10 am to 6 pm.

ii. Enrollment and withdrawals

1. Current enrollment stands at 127.
2. 2 Withdrawals
3. Two new Enrollments and two in the pipeline.

7. COMMITTEE REPORTS

- a. Executive Committee – *Corradi*– there was no report.
- b. Finance & Facilities Committee – *Leavell*
  - i. Motion to approve the month's expenses and invoices was made by Golden. Second by Corradi and all in favor.
- c. Academic Assessment & Curriculum – *Naccarato*- there was no report.
- d. Personnel Committee Report – *Corradi*- there was no report.
- e. Public Relations & Media Committee Report – *Golden*- there was no report.
- f. Legal Report – *Shuber*- there was no report, but we will ask Mr. Shuber to review the three new contracts we approved earlier in the meeting.
- g. Ad Hoc Committees: Golden will spearhead a Bylaws review committee, along with Zahn and Corradi. First meeting to be scheduled soon.

8. There was no need for a BOARD EXECUTIVE SESSION.

9. There was no OLD BUSINESS

10. There was no NEW BUSINESS

11. There was nothing for the Good of the Order.

12. Future Meeting Dates: April 17, 2024. Location MITCS Building – Cafeteria. Public Meeting at 6:00pm.

**2024 Future Meeting Schedule:** May 15, June 19, July 17, August 21, September 18, October 16, November 20, December 11<sup>th</sup> (this is a week earlier due to holiday).

13. Motion to adjourn the meeting was made at 6:35 pm by Corradi. Second by Naccarato and all in favor.