



MONTHLY MEETING MINUTES

Wednesday, February 21, 2024

6:00 P.M. MITCS Building - Cafeteria

1. The meeting was called to order at 6:05 pm by Ms. Maria Corradi, Board Chair.
2. Corradi led all in the Pledge of Allegiance
3. ROLL CALL – *(Golden, until secretary vacancy filled)*

Ms. Maria Corradi	PRESENT
Mrs. Brittney Golden	PRESENT
Ms. Cassandra Kirkland	PRESENT
Mr. Will Leavell	PRESENT
Mr. Lou Naccarato	PRESENT
Mrs. Joy Tanner	PRESENT
Mr. Bob Zahn	PRESENT

ADMINISTRATION ATTENDING: Terrence Smith, CEO; David Krakoff, Principal & Head of School; Dana Corradi, Director of Enrollment, Diversity, and Inclusion; Tristan Houser, School Resource Officer.

NON-BOARD MEMBERS ATTENDING: Jordan Shuber, DMKC&G

There were no other guests or members of the community in attendance.

4. Motion was made by Naccarato to approve the Consent Agenda, which included the following:
 - a. Minutes of the December Monthly Meeting *there was no January 2024 meeting*
 - b. Agenda for Today's Meeting
 - c. Committee Recaps (any actionable items will be voted on during Committee Reports)

Second by Kirkland. All in favor.

5. There was no PUBLIC COMMENT.
6. COLLABORATIVE ADMINISTRATIVE LEADERSHIP REPORT:
 - a. CEO REPORT – *Smith*
 - i. Human Resources
 1. New Hires:

- a. A motion was made by Golden to ratify the following new hires, as were voted on by the board, via email vote. Second by Corradi. All were in favor.
 - i. Jen Gerjets as a school counselor at a salary of \$64,500
 - ii. Michele Psilos as a special ed. coordinator at a salary of \$67,000
 - iii. Timmi-Jo Paschuta as a special ed. teacher at a salary of \$50,000.
2. Terminations:
 - a. A motion was made by Golden to ratify the following terminations, as were voted on by the board, via email vote. Second by Leavell. All were in favor.
 - i. Ashley Shutak as a special ed. coordinator
 - ii. Chris Shepard as a guidance counselor
3. Smith gave the board a presentation on Schola, which will be used to assist in recruitment. A big THANK YOU to the PA Coalition of Charter Schools for awarding us the gift of membership. We are hoping to recruit at least 50 students with this platform and reps from Schola feel confident they will help us meet this goal.
4. Smith spoke briefly about a grant that he is working on for the PA Commission on Crime and Delinquency, to be used for additional mental health services for the school.

ii. Finances

1. The Audit report was completed by Mark Turley and Associates and appropriate paperwork was signed by Smith and Golden (secretary).

b. PRINCIPAL & HEAD OF SCHOOL- *Krakoff*

i. Teaching and Learning

1. Online gradebook moved from BUZZ to Powerschool
2. Morning arrival routine changing to support safety and professional learning. Now, when students arrive they all go to the cafeteria first, then disperse to classrooms.
3. WIN (What I Need) Wednesdays begin February 28th to support implementation of MTSS system and student clubs. There will be a 90 minute short bell every Wednesday, so that students can into these groups and allow time for club meetings.
4. Summary of Feb 19th professional learning day was presented, which utilized the National Institute for School Leadership Development Program.
5. Update on Beaver County job training working with juniors and seniors
6. Students job shadowed professionals at PGT trucking on February 12th
7. First ever MITCS Prom coming on May 18th at Beaver Station Cultural and Event Center. Grand March will be held at the Midland Gym and Theme is Starry Night. Fundraising is going on to support the effort.
8. Student discipline data summary was presented, and one Behavioral Contract was given to a student, this week.

9. A motion was made by Golden to purchase IEP Writer software program for \$1700. (The IU will pay the other \$1700 for the software, if we wait until July to start the system, so we will.) Second by Naccarato. All were in favor.

ii. Security

1. ALICE active threat drill was held.
2. Student lanyards were created as an additional security measure.
3. Discussion about potential bussing plans for moving forward. Administration will talk with Frye.
4. Corradi commented that previous Board Member, Paul Pennington, was very concerned with safety and security and would be so proud of where we are today, and especially with how involved Officer Houser is.

c. DIVERSITY AND RECRUITMENT REPORT – *Corradi*

i. Marketing

1. Open House for prospective students is schedule for April 4th from 3:30 to 6 pm.
2. Open House for local businesses scheduled for April 11th from 12 to 5 pm to foster partnerships that could include job shadowing, internships, MITCS visits, and financial arrangements.
3. MITCS will have a table at the Beaver Area Jaycees Spring Craft Festival at Beaver Valley Mall on March 23rd from 10 am to 6 pm.

ii. Enrollment and withdrawals

1. Current enrollment sits at 127. We were at 130 in December but had 3 withdrawals (2 returned to home schools and one moved to virtual school)
2. 6 Withdrawals
3. 4 new Enrollments and 4 currently in the Pipeline
4. Tours will be begin soon – more details to follow.

7. COMMITTEE REPORTS

- a. Executive Committee – *Corradi*– there was no report.
- b. Finance & Facilities Committee – *Leavell*
 - i. Motion to approve the month's expenses and invoices was made by Leavell. Second by Corradi. All in favor.
- c. Academic Assessment & Curriculum – *Naccarato*- there was no report.
- d. Personnel Committee Report – *Corradi*- there was no report.
- e. Public Relations & Media Committee Report – *Golden*- there was no report.
- f. Legal Report – *Shuber*- there was no report.
- g. Ad Hoc Committees: Golden will spearhead a Bylaws review committee, along with Zahn and Corradi. First meeting to be scheduled later in the spring.

8. BOARD EXECUTIVE SESSION was held prior to the regular meeting.
 - a. Motion to enter executive session was made at 5:32 pm by Golden. Seconded by Corradi. All were in favor.
 - b. Discussion followed about personnel issues.
 - c. Motion was made by Naccarato to suspend Employee ID #18, without pay, effective Monday, February 12, 2024. Seconded by Zahn. There was a role call vote.

Ms. Maria Corradi	Yes
Mrs. Brittney Golden	Yes
Ms. Cassandra Kirkland	Yes
Mr. Will Leavell	Yes
Mr. Lou Naccarato	Yes
Mrs. Joy Tanner	Yes
Mr. Bob Zahn	Yes

The motion passed unanimously.

- d. Motion to exit executive session was made at 6:03 pm by Corradi. Seconded by Golden. All were in favor,

9. There was no OLD BUSINESS

10. There was no NEW BUSINESS, but Zahn did give a quick update on the welding program talks he has had with the Fitters and how we can get more involved with them, and potentially have something run during non-school hours with them.

11. Several announcements were made for the Good of the Order: Happy Belated Birthday to our CEO, Terrance Smith on January 3rd; our Attorney, Jordan Shuber, on January 14th and Board Member Joy Tanner on January 16th!

12. Future Meeting Dates: March 20, 2024. Location MITCS Building – Cafeteria. Public Meeting at 6:00pm.

2024 Future Meeting Schedule: April 17, May 15, June 19, July 17, August 21, September 18, October 16, November 20, December 11th (this is a week earlier due to holiday).

13. Motion to adjourn the meeting was made at 7:01 pm by Corradi. Second by Golden. All in favor.